



THE WHITE HOUSE

WASHINGTON

August 15, 1964

MEMORANDUM TO THE HEADS OF EXECUTIVE
DEPARTMENTS AND AGENCIES

It is the policy of this government to do its full share to assist in the development of sound, efficient international organizations to keep the peace, to resolve disputes, to promote peaceful change, to conduct a world war against poverty, to exchange technology, and for other purposes.

At the present time we belong to more than half a hundred such organizations. We have sponsored many of them. We contribute financially to all of them.

But the capacity and efficiency of these organizations depend, in the end, upon the quality and the motivations of the international civil servants who administer them. These organizations -- and our national interest in their fortunes -- deserve the services of some of the ablest citizens of the United States. In past years we have not done enough to help these agencies secure the services of highly qualified men and women from private life and from government agencies.

Final responsibility for selection of personnel to staff international organizations rests, of course, with the appropriate officers of those organizations. But we must make sure that recruitment of their personnel is supported by ready access to talented citizens of this country who are qualified for positions in the international agencies.

It is my desire that:

- (1) All Executive Departments and Agencies take affirmative and continuing steps to assist international organizations to obtain properly qualified United States candidates for employment.

EXECUTIVE REGISTRY FILE *White House*

- 2 -

(2) All Executive Departments and Agencies encourage their able employees to accept assignments with international organizations in accordance with the authority of Public Law 85-795, and give positive recognition to the government's interest in the training and career advancement advantages of such employment.

(3) All Executive Departments and Agencies continue employer contributions toward Federal retirement and insurance benefits for employees serving international organizations in accordance with the authority of Public Law 85-795, in the absence of arrangements for such contributions by the employing international organization.

(4) All Executive Departments and Agencies assist actively in finding qualified candidates in their fields of specialization when requested to do so by the Agencies having primary responsibility.

(5) The Secretary of State provide leadership and coordination of this effort and develop policies and procedures to advance it, including the seeking of assistance from the state and local governments and from non-governmental organizations in locating qualified candidates in private employment.

(6) The Secretary of State report annually on the effectiveness of the recruitment program in behalf of international organizations established herein.

This memorandum shall be published in the Federal Register.

A handwritten signature in black ink, appearing to read "Richard M. Helms", is written over the bottom right portion of the page.

Approved For Release 2003/05/05 : CIA-RDP80B01676R000400160016-6

<div style="display: flex; justify-content: space-between; font-size: small;"> Approved For Release 2003/05/05 : CIA-RDP80B01676R000400160 REF ID: A52911 </div> <div style="display: flex; justify-content: space-between; font-weight: bold;"> UNCLASSIFIED CONFIDENTIAL SECRET </div>			
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Mr. Elder	8 / 10	[Signature]
2			
3			
4			
5			
6			

<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISPATCH	<input type="checkbox"/> RECOMMENDATION
<input type="checkbox"/> COMMENT	<input type="checkbox"/> FILE	<input type="checkbox"/> RETURN
<input type="checkbox"/> CONCURRENCE	<input checked="" type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE

Remarks:

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
ExecDirector (noted)	18 Aug 6

Approved For Release 2003/05/05 : CIA-RDP80B01676R000400160
UNCLASSIFIED
CONFIDENTIAL
SECRET

FORM NO.
2-61

237

Use previous editions

(40)